



# Dexter Consolidated Schools

PO Box 159

Dexter, New Mexico 88230

575-734-5420 (Fax) 575-734-6318

## Request for Proposal E-rate 2024-2025 Category II

FCC Form 470# 240001869

Dexter Consolidated Schools is seeking proposals to address internal wiring, wireless access points and basic maintenance.

### Schedule:

Event	Date	Time
Request For Proposal	December 13, 2023	
Deadline to Submit Questions	December 20, 2023	3:00 pm MST
Response to Questions	December 21, 2023	
Deadline to Submit Proposal	January 18, 2024	3:00 pm MST

### Questions:

District will only accept questions via email and must be submitted by deadline, **December 20, 2023 at 3:00 pm MST**. Email questions to **Diana Rivera** at [riverad@dexterdemons.org](mailto:riverad@dexterdemons.org) and **Jennifer Williams** at [txerate@e-ratecentral.com](mailto:txerate@e-ratecentral.com). Questions will also be shared on the Questions and Answers section of the District website:

[https://www.dexterdemons.org/departments/information\\_technology/e\\_r\\_a\\_t\\_e\\_2024-2025/questions\\_and\\_answers](https://www.dexterdemons.org/departments/information_technology/e_r_a_t_e_2024-2025/questions_and_answers) and in the EPC portal.

A strong preference will be given to vendors that can provide pricing from a “valid purchasing vehicle.” For purposes of this solicitation, a “valid purchasing vehicle” is defined as any purchasing vehicle that will allow the Albuquerque Public Schools purchase services in a manner consistent with State and Local bidding rules without issuing a formal procurement. Examples of a “valid purchasing vehicle” include existing contracts that were bid in compliance with State and Local Law, State Master Contracts, CES, GSA, NASPO and contracts awarded to other entities where the district can “piggy-back” off that contract. Vendors must clearly identify the “valid purchasing vehicle” that forms the basis of their pricing. The district will be the ultimate arbiter of whether the pricing is based off a “valid purchasing vehicle.” The bidder must comply with the terms and conditions of the underlying “valid purchasing vehicle.”

**Award:**

The award shall be made to the bidder whose proposal offers the most cost-effective solution that meets the needs of the district. Dexter Consolidated Schools reserves the right to accept or reject any or all proposals or any portion of a proposal.

Upon funding of the project by USAC, Dexter Consolidated Schools reserves the right to reject any portion of a funded project by completing an SLD Form 500.

Dexter Consolidated Schools is requesting that each vendor provide at least three references from other school districts that you have recently worked with on an E-rate project.

**Protest:**

Vendors will have 15 days to protest after bids have been awarded. To protest email Jeannie Harris –[businessmanager@dexterdemons.org](mailto:businessmanager@dexterdemons.org)

**Submission of Proposal:**

Proposals will be **SEALED BIDS**. Vendor's proposals shall be clearly labeled. Proposals must be submitted as outlined. Envelopes, packages or boxes containing the original and the copies must be clearly labeled and submitted in a sealed envelope, packages or box.

**Deliver:**

- 1. Technical Proposals** – Three (3) original hard copies and one (1) electronic copy (USB Jump Drive) of the proposal containing only the technical proposal. ***ELECTRONIC VERSION CANNOT BE EMAILED.*** Hard copy and electronic copy information must be identical. In the event of a conflict between versions of the submitted proposal, the original hard copy shall govern.
- 2. Cost Proposals** – Three (3) original hard copies and one (1) electronic copy (USB Jump Drive) containing only the cost proposal. Cost proposals shall be in separate labeled and sealed envelopes from the technical proposals. ***ELECTRONIC VERSION CANNOT BE EMAILED.***
- 3.** Hard copy and electronic copy information must be identical. In the event of a conflict between versions of the submitted proposal, the original hard copy shall govern.

**Submit Three (3) Technical Proposal and Cost Proposal, each printed, signed, and dated and clearly marked "Original" and two (2) separate USB Jump Drives: one (1) for Technical Proposal and one (1) for Cost Proposal in PDF format. Required quantity of copies must be submitted to the Diana Rivera at PO Box 159 Dexter, NM, 88230, on or before the closing date and time for receipt for proposal to be considered responsive to this RFP. The Cost Proposal inclusive of the Jump Drive; shall be submitted in a sealed envelope and clearly identified on the outside of the envelope as the Cost Proposal.**

## **Scope of Work: Dexter Consolidated Schools is seeking bids for the following equipment**

### **Caching Server and Necessary Software and Licenses (Qty. 1)**

Appliansys Cachebox 310 or Equivalent 12 months and 36 months with two optional renewals

### **Firewall Licenses (Qty. 1)**

The District has a Fortinet FG-900D firewall and will need license renewal

### **APC or Equivalent UPS – (Qty. 3)**

UPS NETWORK MANAGEMENT CARD 3 W/ ENVIRONMENTAL MONITORING AND MODBUS

APC by Schneider Electric Smart-UPS X 120V Battery Pack Extension Cable - For Battery - 220 V AC

APC Smart-UPS X 120V External Battery Pack Rack/Tower – Battery enclosure (rack-mountable/external) - 2 x battery - lead acid - 4U - black

APC by Schneider Electric Smart-UPS EA 2000KVA Tower/Rack Convertible UPS

NEMA L5-30P to 5-20R Plug Adapter 1 Foot, 20A/125V, 12/3 SJT

Configure and installation

## **General Requirements:**

- Proposals must include all costs associated with providing service to the district, including but not limited to travel and per diem and any other related charges.
- Proposed service fees for each piece of equipment should: be shown as separate line item charges, include the E-rate eligibility.
- Contractor is responsible for providing in their proposal any products or services deemed necessary for the proper configuration of proposed products or services to the existing network and/or other incidental products that are required and deemed E-rate eligible.
- Contractor should provide to the district all costs of eligible and ineligible equipment on separate listings.
- Proposals should include the service provider's terms and conditions.
- The applicant will consider equipment that provides the equivalent functionality of the equipment listed. If the vendor is proposing equivalent equipment, the vendor must provide documentation demonstrating that the substitute equipment provides the same functionality.
- The quoted pricing must not assume the District will purchase full quantities listed in the bid.
- The District reserves the right to place orders on an as-needed basis and will be under no obligation to order all products/services at once.
- Licensing for new equipment is requested on all new hardware. Licenses may often be considered by USAC to have a component which it considers to be Basic Maintenance of Internal Connections or Managed Internal Broadband Services, which is the reason Basic Maintenance of Internal Connections and Managed Internal Broadband Services are listed on this Form 470 as well.
- Bidders to include all costs associated with the installation of the cabling, equipment and components including, but not limited to, configuration, travel, per diem, shipping, installation, etc.
- Service providers must separate the costs of eligible and ineligible items in all responses.

- Vendor must carry all necessary permits, insurance, certifications, etc. required to operate in the State of New Mexico.
- Vendor must meet or exceed any NEC, TIA/EIA, and IEEE/ANSI standards or requirements that pertain to the work being performed.
- Vendor must submit a Campaign Contribution Form.
- Proposals will be examined and evaluated we will select the most cost-effective bid. This means that the price of eligible goods and services will be the primary factor, but does not have to be the sole factor according to the scale below.

<b>Weighting Scale</b>	
Price of Eligible Goods and Services	35%
Experience with Dexter Consolidated Schools	25%
Maintenance timeliness and availability	15%
Cost of ineligible services	10%
Compatibility with existing network	5%
Meets needs and specifications	5%
Installations by a Certified Engineer	5%
Total Weight	100%

**Primary Contact**

Name: Diana Rivera

Email Address: [riverad@dexterdemons.org](mailto:riverad@dexterdemons.org)

**Protest Contact**

Name: Jeannie Harris

Email Address: [businessmanager@dexterdemons.org](mailto:businessmanager@dexterdemons.org)